



# MOHAMED SATHAK COLLEGE OF ARTS AND SCIENCE

*(Affiliated to the University of Madras, Approved by UGC & AICTE and Reaccredited by NAAC with B Grade)*

Sholinganallur, Chennai – 600 119, Tamil Nadu, India.

Phone: 044-24501115, 24501054, 24501578, 24500212 Fax: 044-24501114

Web: [www.msartsandscience-edu.in](http://www.msartsandscience-edu.in), E-mail: [principal@msartsandscience-edu.in](mailto:principal@msartsandscience-edu.in)

## 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens:

MSCAS believe in giving holistic all round education to the students and sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. To ensure and establish a culture of ethos and ethical policies, innumerable activities and programmes are organized and observed. The college strove to propose numerous occasions for the students to frame and endorse codes of distinguished conduct and citizenship. To create awareness and sensitizing the students and employees to constitution obligation and as a part of strengthening the democratic values. Also, all students take a course on Environment studies in their second year which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. Women's' cell of the institute to educate women about their rights.

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students.

The college celebrates Constitution Day on November 26 each year to mark the ratification of the Indian Constitution. Voters Day is also observed by the college in order to inform the general public about the importance of voting. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, IPR, Business Ethics etc.



Dr. R. MEGANATHAN, Ph.D  
PRINCIPAL  
MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE  
SHOLINGANALLUR, CHENNAI-600 119.

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To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.



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## SYLLABUS

**UNIVERSITY OF MADRAS**  
**B.Com. DEGREE COURSE IN CORPORATE SECRETARYSHIP**  
**SYLLABUS WITH EFFECT FROM 2020-2021**

**BCS-DSC10**

**CORE-X: CORPORATE GOVERNANCE AND ETHICS**

Inst.Hrs : 6  
Credits : 4

YEAR: III  
SEMESTER: V

**Course Objectives**

- To impart knowledge on governance which ensure ethics in corporate management.
- To provide an understanding on legal enforcement for management of corporate health in the interest of shareholder & public.

**UNIT I - Corporate Governance**  
Corporate governance – meaning – objectives – need - importance – principles – corporate governance and organisation success. Corporate governance in India

**UNIT II - Levels of Governance Structure**  
Corporate governance and role, responsibilities and powers - Board of Directors, Corporate Management Committee and Divisional Management Committee.

**UNIT III - Corporate Governance Forums**  
CII code on corporate governance – features - Various Corporate Governance forums – CACG, OECD, ICGN AND NFCG.

**UNIT IV - Corporate Social Responsibility**  
Corporate Social Responsibility – definition – nature – levels – phases and approaches, principles, Indian models – dimensions. Corporate social reporting - Objectives of Corporate Social Reporting and case studies.

**UNIT V - Business Ethics**  
Business ethics – meaning, significance, scope – factors responsible for ethical and unethical business decision. Unethical practices in Business – Business ethics in India – Ethics training programme.

**Practical orientation – Students can be assigned to submit a report on CSR activities of the Institution in which they have undergone institutional training.**

**Suggested Readings:**

1. Dr. Neeru Vasishth and Dr. Namita Rajput - Corporate Governance values and ethics, Taxmann Publications Pvt Ltd, New Delhi.
2. S.Sanakaran – International Business & Environment, Margham Publication, Chennai.
3. Dr.S.S. Khanka – Business Ethics and Corporate Governance, S.Chand Publication.
4. Sundar.K, Business Ethics and Value, Vijay Nichole Prints, Chennai.
5. Taxmann - Corporate Governance, Indian Institute of Corporate Affairs,
6. A.C.Fernando, K.P.Muralidharan & E.K.Satheesh – Corporate Governance, Principles, Policies and Practices, Pearson Education.

**Journals**

- Journal of Corporate Governance Research – Macrothink Institute
- Indian Journal of Corporate Governance, Bi-annual journal – Sage Journals

**e-learning Resources**

- <https://elearningindustry.com>
- <https://essentialskillz.com>

  
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## UNIVERSITY OF MADRAS B.Com. DEGREE COURSE IN ACCOUNTING & FINANCE SYLLABUS WITH EFFECT FROM 2020-2021

### CORE-X: CORPORATE AND BUSINESS LAW

BAF-DSC10

Inst.Hrs : 5  
Credits : 4

YEAR: II  
SEMESTER: IV

#### OBJECTIVES:

- To highlight the provisions of law governing the General Contracts.
- To help the students to understand the significant provisions of the Companies Act, 2013.

#### UNIT I:

Indian Contract Act Formation - Nature and Elements of Contract - Classification of Contract - Contract Vs Agreement

#### UNIT II:

Offer - Definition - Forms of offer - Requirements of Valid Offer. Acceptance - Meaning - Legal Rules as to a valid acceptance. Consideration - Definition - Essentials - Legal Rules relating to consideration - Contracts without consideration

#### UNIT III:

Capacity of parties. Definition - Persons Competent to contract. Free consent - Coercion - Undue Influence - Fraud — Misrepresentation — Mistake. Legality of object — void agreement - Unlawful agreements - performance of contracts

#### UNIT IV:

Company - Definition - Characteristics - Lifting of corporate veil - Advantages of Incorporation - Company Law Administration - NCLT & NCLAT - Classification of companies - Formation of a Company - Memorandum and Articles of Association.

#### UNIT V:

Prospectus - Definition - Registration - Contents - Shelf Prospectus - Misstatement and their consequences - Share capital - Meaning - kinds - alteration of share capital - Dividend - provisions for declaration of dividend - Meetings - Kinds of Company Meetings.

#### SUGGESTED READINGS

- Kapoor, N.D. Business Laws, Sultan Chand and Sons.
- Sreenivasan, M.R. Business Laws, Margam Publications.
- Dhandapani, M.V. Business Laws, Sultan Chand and Sons.
- Badre Alam, S. & Saravanavel, P. Mercantile Law
- Kapoor, N.D. Elements of Company Law, Sultan Chand and Sons

#### E-RESOURCES

[www.cramerz.com](http://www.cramerz.com) [www.digitalbusinesslawgroup.com](http://www.digitalbusinesslawgroup.com) <http://swcu.libguides.com/buslaw>  
<http://libguides.slu.edu/businesslaw>

  
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Paper – 23			
Title of the paper	Bioethics, Human Rights and Social Issues		
Category of the course	Year	Semester	Credits
Elective	II	IV	2

## Unit – 1

Introduction: Historical development of Human Rights and Human Relations – International and National. International Instruments: United Nation Commission for Human Rights,

## Unit – 2

European Convention for Human Rights, UDHR, Civil and Political Rights-National Instruments: National and State Instruments: Development of Human Rights – Article 21 of Indian Constitution.

## Unit – 3

Human Relations: Political relations, Ethnic and Communal relations, Socio-cultural relations, Organization relation etc., and related Human Rights. Economics of Human Rights and Relations – Adam Smith's thoughts on moral sentiments.

51

## Unit – 4

Student's Activity: Assignment/Case study/Term paper etc.,

## Unit – 5

Impact of gene cloning and Bioethics. Intellectual Property Rights (IPR) and patents, biosafety, containment facilities for Genetic Engineering experiments, Regulations on field experiments and release of GMO's (Genetically Modified Organisms), labeling of GM (Genetically Modified) Foods.

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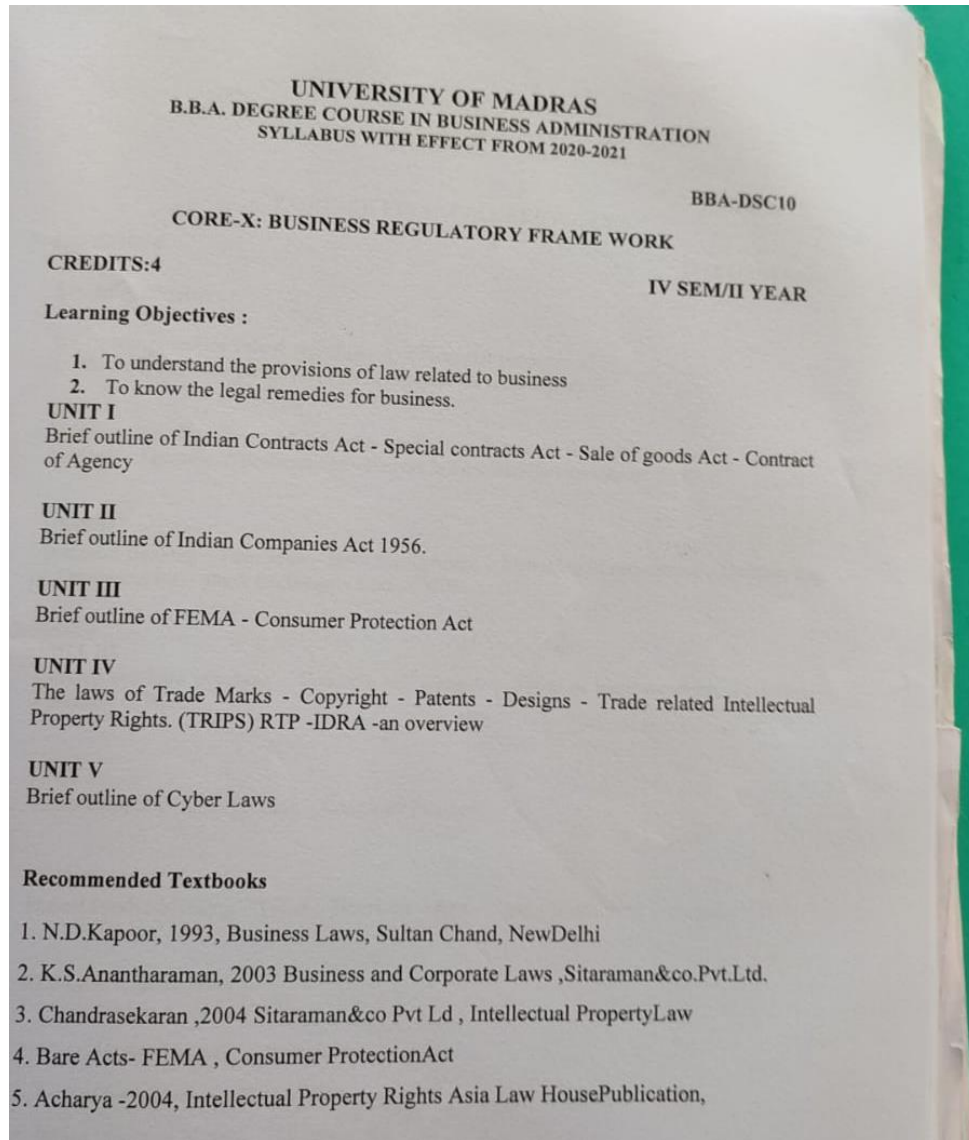
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The NSS units of Mohamed Sathak College of arts and Science, Sholinganallur, Chennai-119 have observed "Sadbhavana Diwas" on 18-08-2022 in the presence of the Principal Dr.R. Meganathan, Vice-Principal Dr.O.S Aysha, Admin Manager Mr. Jackin along with Various Department Heads, Teaching and Non Teaching staff observed the pledge.



Mohamed Sathak College of Arts and Science, Sholinganallur, Chennai-119. 116 NSS Volunteers and Three Programme officers Participated in the Nation - wide Coastal Cleanup drive Programme at Thiruvanmiyur Beach on 17-09-2022 morning from 6:00 am to 10:00am.



  
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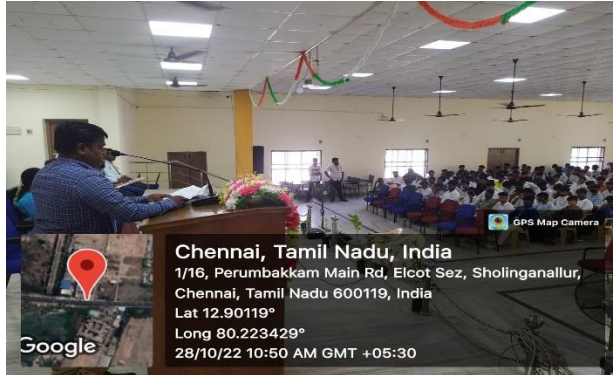
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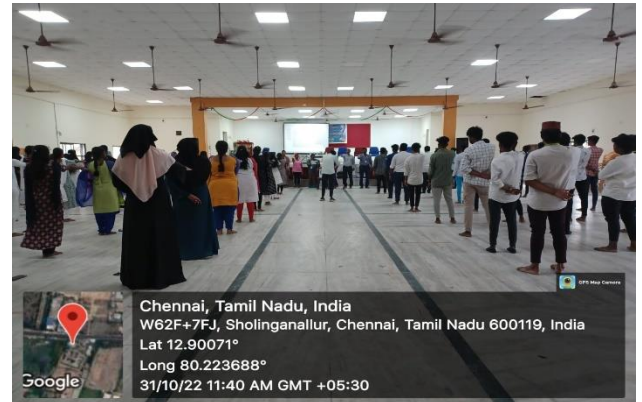
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The NSS unit of Mscas organised "NSS Day celebration" on 29th October 2022, DR V Prakash Nodal officer , Chengalpattu Dist was the chief guest, Principal, Vice Principal, Admin Manager, IQAC coordinator, NSS officers, felicitated the event with their presence.



The NSS unit of MSCAS organised **National Unity Day** as part of the program Principal ,Vice Principal, IQAC Coordinator, Admin manager, Nss Officer , Physical Director and Volunteers took pledge of Rashtiya Ektha Diwa. The program continued with Yoga session By Dr sasikala Asst prof of Tamil The program concluded with speech on Fit India movement by Dr Madhumitha.



  
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NSS Unit of Mohamed sathak college of arts and science. Principal, Vice Principal, IQAC coordinator, Staff and NSS Programme officers and NSS volunteers participated and had taken pledge on voters day and in order to create awareness of voting and upholding democratic tradition of the country and the dignity of free fair election.



## MY GARBAGE MY RESPONSIBILITY

NSS unit of Mscas in association with Chennai Corporation conducted an awareness program on "My Garbage my responsibility " The program was on "Bio degradable Trash "and "Non bio degradable Trash".Principal, Vice Principal, Admin Officer, IQAC coordinator and NSS officers, NSS Volunteers Participated.



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The NSS unit of MSCAS Celebrated the Republic Day Inauguration Address by Principal and Welcome address by Raj Kumar and Special Address by Vice Principal and Admin and Special speech by IQAC Coordinator and Staff Vote of thanks by Prof Palanisamy.



  
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